

**Florida Repeater Council
Meeting Minutes
Orlando Hamfest
Saturday February 14, 2015**

Open Meeting commenced at 14:18

1. President's opening announcements. General comments limited to 5 minutes. Explanation of time to process coordination. FRC working on trying to shorten this time.
2. K4GLM Questions regarding rejection of applications for N4ASO DSTAR system on 444.725 in Gainesville. Errors on application must be fixed by the applicant. The FRC cannot make changes on an application. Questions on how we calculate distances between repeaters.
3. NW0LF Change of Trustee for 147.150 in Daytona Beach. Update not sent to change Trustee. Prior Trustee left with no communication. All coordination's will expire 9-30-16; new coordination's will expire in 2 years. Current coordination expires 11-20-15. Renewal was submitted.
4. W4KKJ Questioned the time it takes to process and application. Our goal is 30 days.
5. WA4YOG Questions on link remote/control transmitters and linking repeaters together. FRC will help determine remote control frequency to use upon request. Advised to contact D1 for help. 442.850 expired update on process.
6. N4LPK 146.910 146.925 Sarasota. Old Trustee left wants change to N4LPK as new Trustee. D4 says change should be approved. Holder owns the coordination. Trustee files for license with FCC. Sponsor is listed in the ARRL Directory.
7. D7 recognized SERA Coordinator John Davis who is present.
8. K4GNV 444.925 Gainesville status of coordination. Expired Jan 2015. Please renew.
9. W3AVI 444.900 wants coordination extension due to programming issues. March 13 due...will extend 6 months - will talk to Director.
10. K4GNV Asked for notice of expiration. Explained that all coordination's will expire on 9-30-16. Everyone will get notices at that time.

Open Meeting Adjourned at 14:57

Board Meeting Commenced at 15:15

1. Roll Call- Coordinator/Treasurer/DB Mgr. absent.
2. Secretary's reading of previous minutes waived. Unanimous.
3. Treasury Report-(Provided after meeting) As of 2/11/2015, have \$8,966.25 in checking and \$3,584.47 in PayPal for a total of \$12,550.72
4. Database Manager Report-(Provided after meeting) Have 1,308 records in the database, backlog of submittals that was cleared as of 10/2/14 peaked at 250 after secretary notified trustees of expired coordination's. Have been slowly working the backlog but the requirement that we maintain the ARRL database in order to get reimbursed has created 1-1/2x the amount of work (see database changes on the Council website for details).

5. Director Reports.
 - D1 - No open issues.
 - D3 - No open issues.
 - D4 - Issues being worked are minor.
 - D5 - No open issues.
 - D6 - Vote to extend W3AVI 444.900 for 6 months. Passed.
Sarasota club issues. W4IE 146.910 444.925 motion to coordinate for 6 months. Passed.
 - D7 - No open issues.
 - D8 - No open issues.

OLD BUSINESS

1. D4 Allocation of 5 UHF Emergency itinerant repeater pairs for temporary use at disaster sites or drills. < 100' < 50 watt ERP Require letter from county EM? NPSPAC for UHF ham frequencies.
Still looking for pairs. Will be by district. Tabled for Orlando. See Addendum 1 for discussion.
Use 156.7 or 203.5 for PL (Not 100.0)
Add "During Emergency Response Drills" to duration.
Link frequencies specified interfere with AC4XQ Miami. 725 & 750.
D8 move to table with changes. Tabled.
2. Coordinator asks Directors to write position description.
Secretary to submit at Melbourne.
3. Review/assignment of second Director per District.
Motion for Ray Kassis for 2nd Dir in D3. Passed.
4. Status of real time database access for Directors.
Tabled to Orlando. President to talk to IT resource. D4 motion to give President Authority to attain new website. Motion passed.
Tabled to Next Meeting. Passed.
5. Publication policy for Links and Linked Repeaters. (Unlisted repeaters).
D4 Tabled for Orlando. Repeaters to be used as links.
Submitted by D4 Mike for discussion:
Trustees/holders who desire to use a repeater to link other repeaters but do not want the public accessing the repeaters via the link frequencies should be able to show that the repeater is in fact a linking system and request that it be coordinated but unpublished in any public directories or repeater listings.
Board to decide.
Need to define what a link frequency is.
Link frequencies need to be searchable in the FRC database.
Motion passed.
6. **Motion for Ray Kassis for 2nd Dir in D3. Passed.**
7. Could we modify our correspondence to show the Subject and Frequency on the Subject Line? Same with our application forms.
Chuck to work on it. Update by Orlando.
Chuck responded not possible.
8. Change date from 1-1-15 for the coordination of wide band repeaters.
5C. Change date to 1-1-20. Motion passed. D4 to write new justification.
Submitted by D4 Mike for discussion:
 - 5c. "Wide Band" coordination may be issued after 1-1-2020 if the applicant provides suitable documentation to show reasonable need for such New "Wide Band" systems based on user demand or other advanced technology experimentation.

5d. The FRC will continue to renew an existing "Wide Band" coordination which expires after 1-1-2020 if the repeater operator provides information to the FRC Board showing a reasonable need to continue to serve legacy "Wide Band" users.

Motion to pass 5c and 5d. Passed

NEW BUSINESS

1. Elections of Officers

VP motions for re-elections of Ray Kassis as President. Passed. President motions to re-elect current staff: Secretary, VP, Coordinator, Database Mgr., Coordinator, Treasurer. Passed.

2. Elections of even District Directors. 4-6-8.

Motion to reappoint current Directors. Passed.

3. Continuation of ARRL Contract

Submitted by D4 Mike for discussion:

It appears that the ARRL online system requires a considerable amount of time to essentially "Double Post" every entry in our data base. We need to decide if this is cost effective for the FRC and if so, how we can take that job off of the coordinator/committee. This has been reported to be causing major delays in the processing of applications. There is already limited volunteer time and to create such a continuous workload so another organization can provide an online service does not seem prudent for FRC under the current contract structure
D7 stated SERA DBM offered to share how they did an automated daily update for the ARRL from their Sequel database. Chuck to look into using other State's systems. Moved to table until Melbourne.

4. Application Processing Procedures - Timeline

Submitted by D4 Mike:

We should adopt a policy that a properly applied application shall be processed by FRC within 30 days except where additional submittals or out of state coordination is required.

Tabled until Melbourne.

5. FRC Meeting and Workshops

Submitted by D4 Mike:

Since we have agreed that any major action such as the revocation of a coordination shall be done by the full Board of Directors, we need to meet on a more timely basis so we can handle the business of the FRC.

Therefore I propose the following;

The FRC Board shall meet at least 4 times per year. The annual meeting during the first quarter of each year at a location designated by the Board. 3 additional meetings held approximately quarterly, at a place and time designated by the Board. The 3 additional meetings may be on-site or teleconference.

I do not believe we need to amend the By-Laws to have more meetings. 4 meetings per year are within the By-Laws so this is just a Board policy to have meetings quarterly as long as we have business to be considered.

We should continue to have workshops as often as possible at local fests and other Ham related events. A couple of directors

to listen and speak to the trustees are all that we need. This continues the outreach to the trustees and applicants so maybe we can resolve issues before they explode. Therefore I propose. Any director may hold an "FRC Workshop" at any organized Hamfest or other suitable Ham event. The director should report any items of interest or concern to the Board at its next meeting.

Motion to accept passed.

6. Bylaw Changes Proposed by D4 Mike.

Section 3.1, Section 3.2, Section 3.3, Section 3.4, Section 3.7d, Section 3.8, Section 4.3, Section 5.4b, Section 5.4c, Section 5.4e, Section 5.4f, Section 6.2, Section 6.2b, Section 6.2c, Section 6.4a, Section 6.5, Section 7.1a, Section 7.1b, Section 7.2a, Section 10.1, Section 11.1.

Motion to put on ballot for Melbourne passed.

Board Meeting Adjourned 16:30

Minutes Submitted by: Marshall Paisner-K4MAP, Secretary FRC